

# Operating Manual

## Audi connect (myAudi)

Operating Manual  
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Vorsprung durch Technik **Audi** 

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# Introduction

## First steps

### Registration

A one-time registration is required in order to be able to use the full range of myAudi functions.

- Use your Internet browser to open the website **www.audi.com/myaudi**.
- Select your country.
- Click on **Register now** and fill in the form.
- Click on **Next**.

Shortly afterwards you will receive a welcome e-mail to the e-mail address you entered.

- To complete your registration, please click on the appropriate link in the welcome e-mail.
- Enter your password in your Internet browser.
- Click on **Login**.

You can now log into myAudi at any time using the access data you have just created.

### Note

If you cannot find the registration e-mail in your inbox, please also check your junk mail folder.

### Adding a vehicle

To be able to use all myAudi services specially designed for your vehicle, you must first add your vehicle to myAudi.

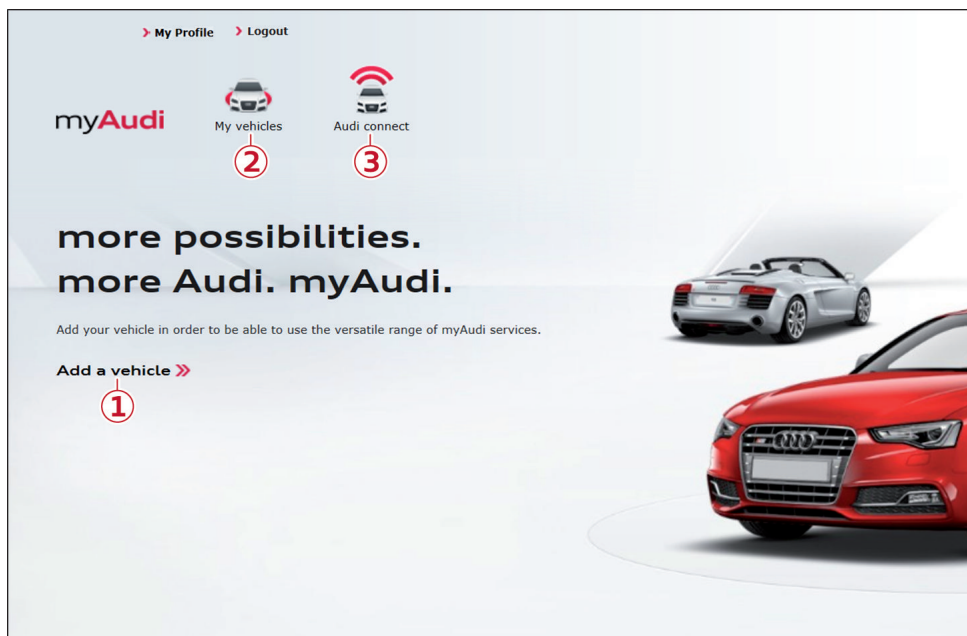


Fig. 1 Adding a vehicle

- As soon as you have logged in, select **1 Add a vehicle** ⇨ Fig. 1. Or: In the upper navigation bar, click on **2 My vehicles** > **Register car**.

The **myAudi - personal vehicle management** page will be displayed.

The **Add vehicle** window will open.

- Enter the chassis number (VIN) of your vehicle. ►

► Click on **Add**. Your vehicle will then be created.

You can then configure your **Audi connect services** or store further details about your vehicle  
⇒ *page 16*.

Your newly created vehicle will be displayed and your myAudi PIN will be generated ⇒ *page 13*, *Fig. 5*.

In countries which support this service, you can connect your vehicle to your myAudi account using your myAudi PIN and call up data in the vehicle ⇒ *page 13*.

**Note**

- A maximum of five vehicles can be added per user.
- You can delete a vehicle at any time using the **Edit** option.
- The chassis number (VIN) can be found in the vehicle's registration documents.

## Audi connect services on myAudi

### Calling up Audi connect services

After creating your vehicle on myAudi, you can set up your Audi connect services.

- ▶ In the upper navigation bar, click on **③ Audi connect** ⇒ page 2, Fig. 1.
- ▶ Click on **Display available services** next to the relevant vehicle.
- ▶ Click on the Audi connect service you wish to use.

### General notes

- This manual describes the Audi connect services offered on the myAudi platform at the time of going to print. Some of the contents described here will not be available until a later date, or may only be available in certain markets.

- The availability, scope, provider and price of the services offered can vary, as can the way in which the services are displayed on the screen. These variations depend on your country, model, model year, device and mobile phone contract. Please refer to the notes on safety and usage in the “Audi connect” chapter of your MMI Operating Manual.
- It is only possible to use Audi connect services in conjunction with Audi connect (including car telephone kit) and the optional MMI Navigation System plus.
- Depending on the vehicle model, an initial activation at [www.audi.com/myaudi](http://www.audi.com/myaudi) and, in some cases, a personal configuration on the myAudi site are necessary before some Audi connect services can be used.
- Some Audi connect services need to be connected to your myAudi account before you can use them for the first time ⇒ page 13.

## Overview of Audi connect services on myAudi

The following Audi connect services are currently available on myAudi (these may vary according to vehicle model):

Audi connect service	A1, A4, A5, A6, A7, A8, Q3, Q5, Q7	A3	A6, A7 <sup>a)</sup>	TT
Facebook		●	●	●
Twitter		●	●	●
Online news (personalised)		●	●	●
Train information		●	●	●
Flight information		●	●	●
City events	● b)	●	●	●
Picturebook navigation		●	●	
Destination input using myAudi/Google Maps	●	●	●	●

Audi connect service	A1, A4, A5, A6, A7, A8, Q3, Q5, Q7	A3	A6, A7 <sup>a)</sup>	TT
Map update <sup>c)</sup>		●	●	●
myAudi special destinations <sup>c)</sup>		●	●	●

a) From model year 2015 onwards

b) From model year 2014 onwards

c) Also available for vehicles with MMI Navigation System plus without Audi connect.

## Map update

### Before you start

The Audi connect map update service allows you to download up-to-date maps for your MMI, save these on an SD card and then transfer them to your vehicle.

### Requirements

- There must be a formatted SD card with at least 32 GB of memory space in your (computer's) card reader.
- There must be sufficient free memory space on your computer's hard drive to store the selected map package, as the map package is temporarily stored on the hard drive while it is being downloaded. The size of the selected map package is displayed on myAudi.

### Checking version of maps

Check the individual country versions in your vehicle.

Select the following on the MMI:

- **[MENU]** button > **Setup MMI** > **Version information** > **Navigation database country versions**. Or:
- **[MENU]** button > **Settings** > left control button > **System maintenance** > **Version information**.

Compare the version information with the information in your myAudi account, referring to the year stated.

If a map update is available, you can update your maps ⇨ *page 5, Downloading map update*.

### Downloading map update

- ▶ Log into [www.audi.com/myaudi](http://www.audi.com/myaudi) with your user data.
- ▶ Click on the Audi connect service **Map update**.

Only *one* update can be downloaded and imported into the MMI using an SD card at any one time.

If you wish to update more than one country package, either download the entire package or repeat the download and update procedure one by one for each country package.

- ▶ Make sure that your formatted SD card is in your (computer's) card reader.
- ▶ Select the desired map package.
- ▶ Click on **Prepare package**. This opens the Audi connect download client.
- ▶ Select your SD card as the storage location when requested to do so by the Audi connect download client.

The download is started and the download status is displayed.

The selected files are automatically loaded onto your SD card.

- ▶ Once the files have been downloaded, remove the SD card from your (computer's) card reader.



### Note

- Please use the suggested Java application program to open the Audi connect download client. It does not need to be saved.
- Your vehicle is equipped with the latest maps at the time of delivery.

- You can also have the new navigation data installed by an Audi dealer (carries additional charges).

### Importing map update into the MMI

- ▶ Insert the SD card with the update files into one of the MMI's SD card slots.

Select the following on the MMI:

- ▶ **[MENU]** button > **Setup MMI** > **System update**.  
Or:
- ▶ **[MENU]** button > **Settings** > left control button > **System maintenance** > **System update**.
- ▶ Select and confirm the source (**SD1** or **SD2**).
- ▶ Select and confirm **Start update**.

The data in the navigation system will then be updated; the status of the update procedure will be shown on the infotainment display.

You can continue using the navigation system while the update is being performed.

- ▶ To complete installation of the new maps, confirm the update.

Your MMI will be restarted. If route guidance was active, the navigation system will be briefly interrupted and will then automatically resume operation after the MMI is restarted. The updated maps can now be used for navigation.



#### Note

- The update procedure on the MMI may take up to two hours, depending on which map update is selected. The update is interrupted if the engine is switched off, for example, but automatically resumes at the same point when the vehicle is restarted.
- To ensure that the maps are updated correctly, the SD card should not be removed from the slot during a map update.
- When imported, the new map package overwrites the map package stored on the MMI.
- The speech dialogue system is not available while a map update is taking place.

## myAudi special destinations

### Before you start

*You can search for your own special destinations (points of interest) on the Internet and transfer them to the MMI using an SD card.*

You can compile a selection of destination lists on your computer from various Internet sources. Using the Audi connect service **myAudi special destinations**, you can convert the destination lists stored on your computer into a combined database and import them into the MMI using an SD card.

The individual destination lists can be identified on the MMI according to the names/categories you allocate to them and can be used separately. You can also assign a particular symbol to each destination list to make them easier to identify on the map.

### Requirements

- There must be a formatted SD card with at least 2 GB of memory space in your (computer's) card reader.
- There should be no other files on the SD card.

### File formats

A destination list can be created using files in the following formats:

- .csv
- .asc
- .ov2
- .gpx
- .kml

The following formats are permissible for uploading your own images:

- .jpg
- .gif
- .png
- .bmp
- Output dimension: 33 x 33 pixels
- Max. dimension: 200 x 200 pixels
- Max. size: 5 MB



## Creating destination lists for the MMI

- Search the Internet for "POI downloads" (or similar) to find a destination list with the special destination of your choice (e.g. nearby golf courses) and save it on your computer.
- Log into [www.audi.com/myaudi](http://www.audi.com/myaudi) with your user data.
- Click on the Audi connect service **myAudi special destinations**.
- Click on **1 Add personal POI** ⇒ *page 7, Fig. 2*.

The window **Add POI** is opened.

- Enter the list name of your choice for your new myAudi special destination. The list name is the name which will later appear on the MMI.
- Click on **Upload list**.
- Select the file from the destination list on your computer; please note the permissible file formats ⇒ *page 6*.
- Click on **Select different icon** to assign a symbol for the MMI map display to the destination list. You can also use the **Upload a new icon**

function to use an image stored on your computer.

- To confirm these entries, click on **Save**.

The selected destination list is now converted for import into the MMI and saved in your myAudi account as a new myAudi special destination under **Individual special destinations**.

In your myAudi account, you can combine up to 50 destination lists stored on your computer in one database and import them into the MMI (max 250,000 entries per database).

When the destination list is converted, the files are automatically renamed so that they can be read by the MMI.

### **i Note**

- If you do not select a symbol for your destination lists, the standard symbol is used.
- The destination lists can be edited or deleted at any time.

## Importing myAudi special destinations into the MMI using an SD card



Fig. 2 Preparing a selection of destination lists for import

## Copying myAudi special destinations onto an SD card

- Make sure that your formatted SD card is in your (computer's) card reader.
- In your myAudi account, select all myAudi special destinations **2** ⇒ *Fig. 2* that you would like to import into the MMI.

- Click on **Download**.
- Use the suggested Java application program to open the Audi connect download client.
- Read and if necessary confirm the information text.
- Select and confirm your SD card as the storage location when requested to do so by the Audi

connect download client. The download is started and the download status is displayed.

- ▶ Click on **Finish** to confirm the completed download.

Check if there is now a folder called “Personal-POI” and a file with the name “metainfo2.txt” on your SD card. These files must not be edited or moved before they are imported into your MMI.

- ▶ Remove the SD card from your (computer's) card reader.

You can now update the data in your vehicle.

### Importing myAudi special destinations into the MMI

- ▶ Insert the SD card with the update files into one of the MMI's SD card slots.

Select the following on the MMI:

- ▶ **[MENU]** button > **Setup MMI** > **System update**.

Or:

- ▶ **[MENU]** button > **Settings** > left control button > **System maintenance**.

- ▶ Select and confirm the source (**SD1** or **SD2**).
- ▶ Select and confirm **Start update**. The data in the navigation system will then be updated; the status of the copying procedure will be shown.
- ▶ To finish importing the new myAudi special destinations, confirm the update by selecting **OK**.

The myAudi special destinations must now be activated in the map display so that they can be used for the navigation system.

#### Note

- Please use the suggested Java application program to open the Audi connect download client. It does not need to be saved.
- Please note that only *one* selection of destination lists can be imported into the MMI at any one time. If you have already imported a selection of myAudi special destinations into the MMI, this will be overwritten when the new selection is loaded.

### Activating myAudi special destinations in the map view

Select the following on the MMI:

- ▶ **[NAV]** button > control button **Settings** > **Map content**. Or:
- ▶ **[NAV/MAP]** button > right control button > **Map settings** > **Map content**.

The imported myAudi special destinations are listed and can be identified by the list names you assigned to them.

- ▶ Select all myAudi special destinations that you would like to be shown in the map display.
- ▶ Press the **[BACK]** button.

The selected myAudi special destinations are now displayed in the map view and can be used for route guidance.

## Facebook

### Linking your myAudi account with Facebook

*Your myAudi account must be linked with Facebook so that you have access to your Facebook data on the MMI. You only need to do this once.*

Important: You must have a Facebook account.

- ▶ Click on the Audi connect service **Facebook**.
- ▶ Click on the Facebook symbol on the right-hand side of the toolbar.
- ▶ Click on **Log in to Facebook**.
- ▶ Enter your Facebook user data.
- ▶ Click on **Log in**.

Your Facebook account is now authorised for use with myAudi.

#### Note

- You can only connect *one* Facebook account to your myAudi account.
- Audi connect enables access to Facebook for specific vehicle models. Audi cannot guarantee that this service will be available indefinitely; this is the responsibility of Facebook.

## Managing dynamic status messages

*You can use your myAudi account to create or edit Facebook status messages and use them as templates on the MMI system.*

### Creating a new Facebook status message

- ▶ Click on the **New status message** tab.
- ▶ Enter your message and enter key words (e.g. current location) by clicking on the required key word in the appropriate place.
- ▶ Click on **Save**.

Your message will be saved and can then be called up in the vehicle. When a status message is sent, the key words are then automatically replaced with the current values (e.g. current location) in the vehicle.

### Deleting status messages

- ▶ Click on the ✕ (delete) symbol next to the status message you wish to delete.
- ▶ Confirm that you wish to delete the message.

The selected Facebook status message will be deleted.

## Twitter

### Linking your myAudi account with Twitter

*Your myAudi account must be linked with Twitter so that you have access to your Twitter data on the MMI. You only need to do this once.*

Important: You must have a Twitter account.

- ▶ Click on the Audi connect service **Twitter**.
- ▶ Click on the Twitter symbol on the right-hand side of the toolbar.
- ▶ Click on **Log in to Twitter**.

- ▶ Enter your Twitter user data.
- ▶ Click on **Log in**.

Your Twitter account is now authorised for use with myAudi.



### Note

- You can only connect *one* Twitter account to your myAudi account.
- Audi connect enables access to Twitter for specific vehicle models. Audi cannot guarantee that this service will be available indefinitely; this is the responsibility of Twitter.

## Managing dynamic status messages

*You can create your own Twitter status messages in your myAudi account and then use them on the MMI.*

### Creating a new Twitter status message

- ▶ Click on the **New status message** tab.
- ▶ Enter your message and enter key words (e.g. remaining time to destination) by clicking on the required key word in the appropriate place.
- ▶ Click on **Save**.

Your message will be saved and can then be called up in the vehicle. When a status message is sent, the key words are automatically replaced with the current values (e.g. remaining time to destination) in the vehicle.

### Deleting status messages

- ▶ Click on the ✕ (delete) symbol next to the status message you wish to delete.
- ▶ Confirm that you wish to delete the message.

The selected Twitter status message will be deleted.

## Picturebook navigation

### Adding a new destination image

You can create destination images with location information in your myAudi account for use with the route guidance on the MMI system.

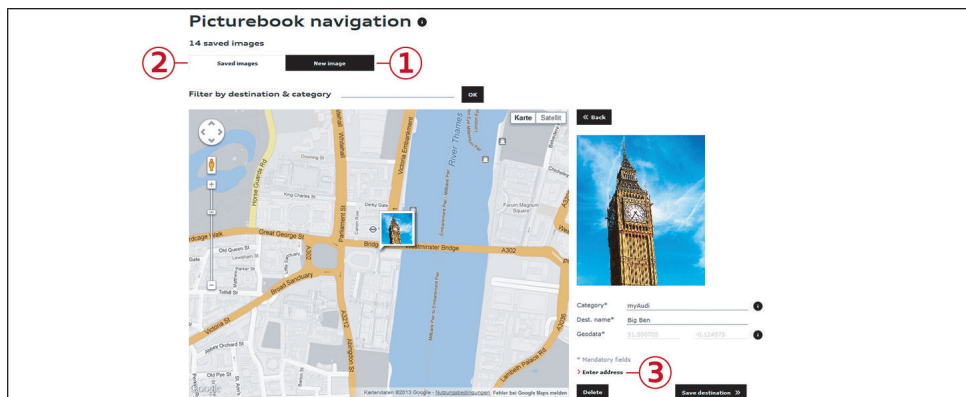


Fig. 3 Destination image details

- ▶ Click on tab **1 New image** ⇒ Fig. 3.
- ▶ Select an image file. Please note the permissible file formats.
- ▶ Click on **Select image**.
- ▶ Enter a category (e.g. favourite restaurants), the name of the destination and its location information.
- ▶ Alternatively, you can set the location information for the destination via **3 Enter address**.
- ▶ Click on **Save destination**.

The destination will be saved and can then be called up on the MMI.

The following file formats are permissible for destination images:

- **File formats:** .jpg, .tif
- **Minimum dimension:** 256 x 256 px
- **Maximum file size per image:** 2 MB

#### **i Note**

With the help of the myAudi mobile assistant app, you can use the “Picturebook navigation” function to create new destination images with your smartphone and send them to your vehicle via myAudi.

### Editing destination images

#### Changing the details of a destination image

- ▶ Click on **View** under the **Saved images** tab **2**.
- ▶ Click on the desired image. The image details will be displayed.
- ▶ Make the desired changes.
- ▶ Click on **Save destination**.

#### Changing location information

- ▶ Click on **View** under the **Saved images** tab.
- ▶ Click on the desired image.
- ▶ Click and hold the mouse pointer on the destination image on the map.
- ▶ Drag the destination image onto the location on the map that you would like to have saved as the image's location and let go of the destination image.
- ▶ Click on **Save destination**.

#### Deleting a destination image

- ▶ Click on **View** under the **Saved images** tab.
- ▶ Click on the desired image.
- ▶ Click on **Delete** and confirm the query.

**Note**

When you delete a destination image in your myAudi account, it remains saved on the MMI. Further information on deleting destination images on the MMI can be found in the MMI Operating Manual in the chapter "Navigation" under "Picture destinations".

- Select: Control button **Settings > Fill picture box > myAudi**.

Please refer to your vehicle's MMI Operating Manual for more details about calling up destination images on the MMI.

### Calling up destination images on the MMI

- Select on the MMI: **NAV** button > control button **Destination > Picture destinations**.

## Destination input via myAudi

### Adding a new destination

You can use myAudi to create your own navigation destinations or special destinations and send these to your vehicle.

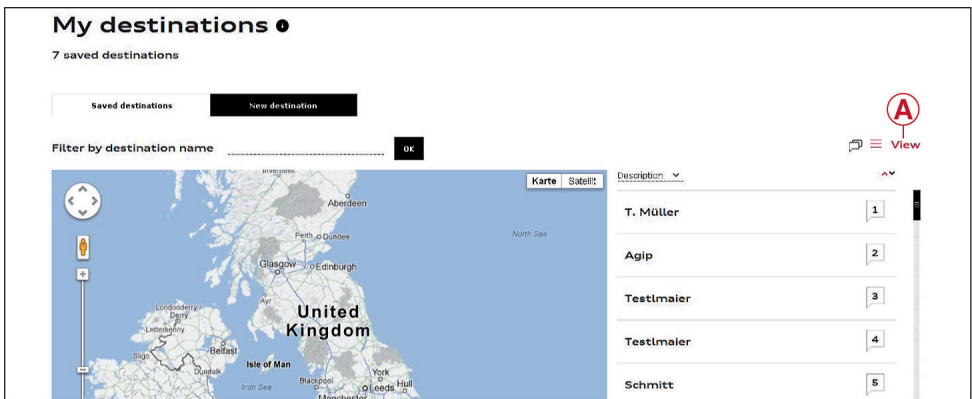


Fig. 4 Destination input: list view

### Searching for a special destination

- Click on the **New destination** tab.
- In the input box **Where?**, enter the address you wish to use as your destination on the MMI.
- In the input box **What?**, enter the special destination you would like to search for (e.g. hotel).
- Select the radius within which you would like to search for the special destination.
- Click on **Search**. All special destinations found within the chosen vicinity of the destination will be listed.
- Select a special destination and click on **Save destination**.

The destination will be saved and can then be called up on the MMI ⇒ *page 12, Calling up on-line destinations on the MMI*.

If the search does not display the special destination you are looking for, you can **enter your destination directly**.

### Entering a destination directly

- Click on the **New destination** tab.
- Click on **Enter destination directly**. The window **My destinations** will open.
- Fill in the form.
- Click on **Save**.

The destination will be saved and can then be called up on the MMI ⇒ *page 12, Calling up online destinations on the MMI*.

### Editing destinations

- ▶ Click on the **Saved destinations** tab.
- ▶ Click on **A View** ⇒ *Fig. 4*. A list of your saved destinations will be displayed.
- ▶ Select your chosen destination and click on **Edit destination**.
- ▶ Edit the data or add new data as desired and then click on **Save**.



#### Note

With the help of the myAudi mobile assistant app, you can use the “Online destinations” function to add new destinations with your smartphone and send them to your vehicle via myAudi.

### Calling up online destinations on the MMI

Select the following on the MMI:

- ▶ **[NAV]** button > control button **Destination** > **Online destinations** > **Call up dest. from myAudi account**. Or:
- ▶ **[NAV/MAP]** button > left control button > **myAudi contacts**.
- ▶ If necessary, enter your myAudi PIN and select a navigation destination.

Further information on calling up online destinations on the MMI can be found in the MMI Operating Manual in the “Navigation” chapter.

## Destination input using Google Maps

### Creating an account

*You can save destinations from Google Maps in your myAudi account and send them directly to your vehicle.*

Important: You must have a Google account.

- ▶ Click on the **Add account** tab.
- ▶ Create a user name to identify your vehicle in the input box **My account/Account ID**<sup>1)</sup>.

Your account will then be created.

### Destinations from Google Maps

#### Storing a vehicle in a Google account

- ▶ Use your Internet browser to open the website **www.google.com/maps/sendtocar**.
- ▶ Click on **Add car or GPS device**.
- ▶ Select the manufacturer **Audi** from the drop down menu.
- ▶ Enter the user name set in your myAudi account in the **My account/Account ID**<sup>1)</sup> field.
- ▶ Enter a display name if you wish to do so.
- ▶ Click on **OK**.

Your vehicle will be saved in your Google account and can be edited or deleted at any time.

#### Sending a location to your vehicle

- ▶ Use Google Maps to search for an address you would like to use as a destination on the MMI.
- ▶ Click on **Send to car** in the search field.
- ▶ Select the desired vehicle from the drop down menu.
- ▶ Click on **Send**.

The new address will be saved in your myAudi directory and can be called up on the MMI ⇒ *page 12, Calling up online destinations on the MMI*.



#### Note

When you send an address from Google Maps to your vehicle, this address is automatically saved in your myAudi directory. This may cause addresses already saved to be overwritten.

<sup>1)</sup> The wording in the text field varies depending on which Internet browser is in use.

## Online news

### Creating a new newsfeed

You can configure your own newsfeeds and have personalised messages displayed for you on the MMI.

- ▶ Click on the **New newsfeed** tab.
- ▶ Enter the URL of the desired RSS feed.
- ▶ Click on **Next**.
- ▶ Enter the title of your choice for the newsfeed.
- ▶ Click on **Subscribe**.

The new newsfeed will be created and can then be called up on the MMI ⇒ *page 13*.

The following format is permissible for creating newsfeeds: "http://www.abx.com/rss.xml".

#### Note

There are already pre-configured newsfeeds in the newsfeed list.

### Deleting a newsfeed

- ▶ Click on the ✕ (delete) symbol near the newsfeed you wish to delete and confirm the deletion message.

### Calling up a newsfeed on the MMI

- ▶ Select on the MMI: **MENU** button > **Audi connect** > **Online news**.

All newsfeeds saved in your myAudi account will be listed.

- ▶ Select and confirm a headline.

## Connecting vehicle to myAudi

Some Audi connect services (e.g. Facebook) need to be connected to your myAudi account before you can use them for the first time.

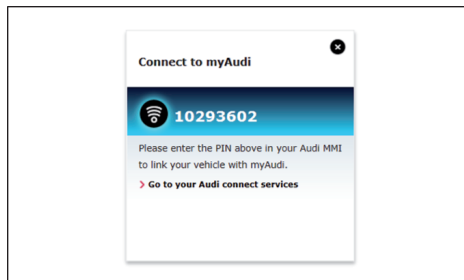


Fig. 5 Your myAudi PIN

- ▶ Click on the symbol ② ⇒ *page 15, Fig. 7* within an Audi connect service or in the vehicle overview under the vehicle of your choice.

Your myAudi PIN will be displayed.

- ▶ Note your myAudi PIN so that you can enter it in the vehicle.

Select the following on the MMI:

- ▶ **MENU** button > **Audi connect** > **Login**. Or:
- ▶ **MENU** button > **Audi connect** > right control button > **Login**.

- ▶ Enter your eight-character myAudi PIN. Alternatively, log in with your myAudi user data.

You can then import the data from your myAudi account (e.g. destination images) into the MMI.

#### Note

After you have added a vehicle, your myAudi PIN will always be displayed on the homepage as soon as you have logged in.

## Other settings

### Managing vehicles

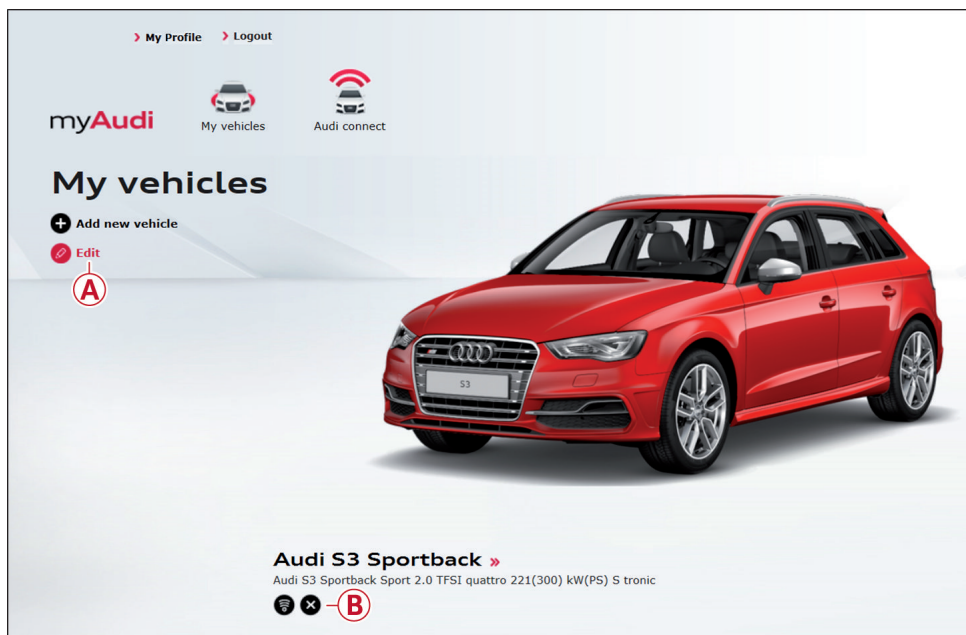


Fig. 6 Deleting a vehicle

#### Adding another vehicle

- Click on ② **My vehicles** ⇒ page 2, Fig. 1 in the upper navigation bar.
- Click on **Register car**.

You will be taken to the vehicle overview and the **Add vehicle** window will open.

- Enter the chassis number (VIN) of your vehicle.
- Click on **Next**.
- Confirm the message **Vehicle added** that will appear after a short time.

The vehicle you have just created will be displayed.

#### Deleting a vehicle

Click on menu item ① **Edit** ⇒ Fig. 6 in the vehicle overview.

- Click on symbol ② **Delete vehicle** ⇒ Fig. 6 under the vehicle you wish to delete and confirm the deletion message.

All data stored for your vehicle will be deleted.

#### Note

The chassis number (VIN) can be found in the vehicle's documents.



## Calling up status messages

You can have the current status of every Audi connect service displayed.

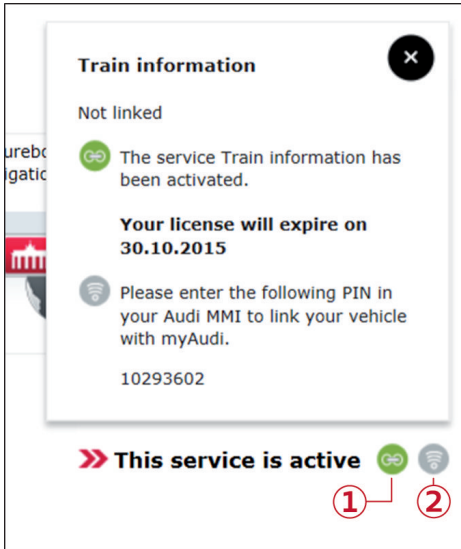


Fig. 7 Displaying status messages

### Displaying status messages

- ▶ In the upper navigation bar, click on ③ **Audi connect** ⇒ page 2, Fig. 1.
- ▶ Click on **Display available services** next to the relevant vehicle.
- ▶ Click on the Audi connect service you wish to use.
- ▶ Click on the symbol ① or ② on the right-hand side of the toolbar ⇒ Fig. 7.

The following status messages are displayed:

① **Activation status of the Audi connect service shown in green/grey:** The Audi connect service is activated/not activated.

To activate an Audi connect service, you must use it once in the vehicle. Once the Audi connect service has been activated in the vehicle, the validity of the licence for this service is shown in your myAudi account.

② **Connection status of the vehicle shown in green/grey:** The vehicle is connected/not connected to myAudi ⇒ page 13.

### Note

It is only necessary to activate a service *once* for each vehicle.

## Your myAudi profile

### Editing your personal data

- ▶ Click on **My Profile** in the upper navigation bar ⇒ page 14, Fig. 6.
- ▶ Click on the **Personal data** tab.
- ▶ Edit the data or add new data as desired and then click on **Save**.

### Editing your contact data

- ▶ Click on the **Contact data** tab.
- ▶ Edit the data or add new data as desired and then click on **Save**.

### Changing login data

- ▶ Click on the **Login data** tab.
- ▶ Change your **Login data** as desired and then click on **Save**.

### Storing personal Audi dealer

- ▶ Click on **My Profile** in the upper navigation bar.
- ▶ Click on the **Audi Partner** tab.
- ▶ Click on **Add Audi Partner** and enter the contact data of your personal Audi Partner.
- ▶ Select the corresponding Audi dealer from the overview.
- ▶ Click on **Store as my dealer**.

### Deleting profile

- ▶ Click on **My Profile** in the upper navigation bar.
- ▶ Click on the **Delete profile** tab.
- ▶ Click on **Delete profile** again and confirm the query.

### CAUTION

Please note that when you delete your account, all saved data are permanently deleted.

### Vehicle information

*After adding your vehicle to myAudi, you can add further information and display vehicle details.*

- ▶ Click on **② My vehicles** ⇒ page 2, Fig. 1 in the upper navigation bar and select a vehicle.
- ▶ Click on the **Details & equipment** tab.

Detailed information on your vehicle is displayed.

#### Editing vehicle details

- ▶ Click on the **+** near **Vehicle details**.
- ▶ Click on **Change information**.
- ▶ Enter the required information about your vehicle.
- ▶ Click on **Save** to confirm your entry.